

**December 3, 2018
Work Meeting Minutes**

The meeting was called to order by Mayor John Werner at 6:00 p.m. Present for the meeting; Mayor Werner; Councilors Greg Andrews, Suzanne Herstad, and Bob Quade; Clerk-Treasurer Toni Blomdahl; John Hegstrom, Ray McClelland, and Jayme Heim. John Goman was absent.

Greg made a motion to approve the November 5, 2018 Work Meeting Minutes with a second by Bob. All vote in favor. Motion carried.

CORRESPONDENCE: Thank you letter from RLVFD Halloween Carnival Committee for the City's donation to the carnival. Letter from St. Louis County Planning Commission regarding a public hearing for a future land use map and zoning map for Town of Canosia. Beargrease Volunteer request letter noting the Beargrease is starting in Rice Lake this year and would like volunteers from the City to assist with the road crossing on Jean Duluth Rd. near Zimmerman Rd. John W. stated he would pass the request on to the Boy Scouts. Council asked that Toni let the Fire Department know about the volunteer opportunity. Toni stated Council can let her or Carley know if they are interested in helping.

NEW BUSINESS:

Resolution 18-12-32 Approve City Levy: John W. asked this resolution be brought to the Council meeting. John stated even if we passed the highest levy proposed, there would not be any increase in individual property taxes.

City Hall Trash Service Quotes: Toni presented Council with two quotes for trash service at City Hall. One from Hartel's, which is our current provider, and one from Waste Management. Greg stated the quote from Waste Management would save the taxpayers \$200 per year. Jayme Heim asked if we were signing a contract with Waste Management. Toni stated it was just a monthly quote but Hartel's was a two-year contract. Jayme stated her past experience with Waste Management is they keep raising their rates. John W. stated Hartel's is a local company and he would prefer to go with a local company. Suzanne made a motion to go with Hartel's with a second by Bob. All vote in favor except for Greg who was opposed. Motion carried.

January Recycle Shed Attendants: Toni presented Council with a vacation request from Bryan, our Recycle Shed Attendant, for January and Toni asked if any Councilors wanted to work the three Saturdays while Bryan is gone. John W. stated Toni should check with Bill Rosenbush to see if he is interested in working any Saturdays. Suzanne and Jayme stated they would be willing to work if needed. John stated he asked Toni to check with WLSSD to see if we could get rid of the plastic/glass bins and just use a dumpster like we do for newspapers which would free up space in the garage that we could use to store the lawnmower and the zoning truck. Toni clarified that we got a grant from WLSSD for the garage but not the little shed. John stated yes. Toni will check with WLSSD.

Planners/Date Books for Council: Toni presented Council with some options for new planners/date books for the new Councilors. Toni stated there is a company that can deboss our logo on the planners which would be nice for when Councilors and staff attend meetings. Council was in favor of this option, so Toni will do some more research and get them ordered.

ROW Land Purchase for Stavanger Rd: John W. stated Jon Engel would like to sell the City a ROW easement on his property which would give us the proper width for Stavanger Rd as we currently have 66' ROW on the south end but only have 35' ROW where Engel's property is on Stavanger Rd. John stated he would like to hire Ramsland and Vigen to appraise the property and then offer to purchase it from Jon Engel for the appraised price. John stated we could use the funds from the road budget for the purchase. John stated he has no plans for extending Stavanger Rd. but this would allow for future development should the City need it. Greg stated he thinks it's a good plan for the future and asked if Mr. Engel is willing to go with the appraisal price. John stated yes. Greg made a motion to authorize John to get the ROW appraised and speak with Jon Engel to purchase it at the appraised price with a second by Suzanne. All vote in favor. Motion carried.

Public Works Supervisor part-time: Suzanne stated there has been a change in structure with the City, but we don't have the finances for a full time Public Works Supervisor, so a part time position is needed. Suzanne stated John G. has been making on the spot decisions for repairs and since he didn't get reelected, we are losing his knowledge of the system. John W. stated the position would be \$32 per hour and with the East Calvary water loop project, we need supervision on that job. John stated he is now the only one with knowledge of the utility system and we need to get more staff trained on the system. Greg asked if this would be a union job. Suzanne stated Toni will notify the union and note it is only part time. Greg asked if we need to post the position. Toni stated she will look into that. Council agreed they would like the job description to just handle utility for now and not buildings and roads. Toni will clean it up and send it to Don Erickson, our union attorney for clarification on the posting requirement.

Council hourly claim approval and meeting clarification: Toni presented Council with hourly claim sheets for John Werner, John Goman, and Suzanne. Suzanne made a motion to approve John Werner's claim sheet in the amount of with a second by Bob. All vote in favor with the exception of John W. who abstained. Motion carried. Suzanne made a motion to approve John Goman's claim sheet in the amount of with a second by Greg. All vote in favor. Motion carried. Greg made a motion to approve Suzanne Herstad's time sheet in the amount of with a second by Bob. All vote in favor with the exception of Suzanne. Motion carried. Toni stated she reached out to Mike Couri for clarification on meeting pay for Council members attending non-Council meetings or meetings they are not liaisons for. Mike stated he thinks Council members could be compensated for attending these other meetings if there is some reason for them to be there i.e. a public hearing held by the Planning Commission where Council will have the final decision, so they can hear public comment on the issue. Suzanne stated she thinks the Council should be paid to attend meetings in order to learn more. Greg stated he thinks the liaison should be paid meeting pay and the non-liaison Council should get hourly pay and Bob agreed. Suzanne made a motion that the liaison should get paid meeting pay and non-liaison should get hourly rate for attending non-council meetings with a second by Bob. All vote in favor. Motion carried.

UNFINISHED BUSINESS:

Resolution 18-12-33 2019 Fee Schedule: Toni presented Council with Resolution 18-12-33 adopting the 2019 Fee Schedule. Bob made a motion to approve Resolution 18-12-33 with a second by Suzanne. All vote in favor. Motion carried.

Direct Deposit Payroll: Toni shared with Council the survey results from employees as to whether they wanted direct deposit payroll which showed most were in favor of direct deposit. Toni stated we still have quite a few payroll checks, so she would like to use more of them before switching to direct

deposit by doing regular payroll through 2018. Suzanne made a motion to authorize switching to direct deposit for payroll with a second by Bob. All vote in favor. Motion carried.

PUBLIC COMMENT: None

Having nothing further to discuss Greg made a motion to adjourn the meeting. John W. adjourned the meeting.

Respectfully submitted,



John Werner, Mayor



Toni Blomdahl, Clerk-Treasurer

1-7-19
Date

1-3-19
Date

Work Meeting

Date: December 3, 2018

	Name:	Address:	phone and/or email address:	X-speak
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2	Adam Hege	Arboret Rd		
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