



# WATER/SEWER SERVICE APPLICATION

CITY OF RICE LAKE - 4107 WEST BEYER RD  
RICE LAKE, MN 55803 - 218-721-3778

**- - - APPLICANT COMPLETE INFORMATION BELOW - - -**

Service Address: \_\_\_\_\_

Applicant Name(s): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing address (if different than above): \_\_\_\_\_

Preferred Billing Method: Paper/Mail \_\_\_\_\_ Email \_\_\_\_\_(Check One)

Rent: \_\_\_\_ Own: \_\_\_\_ (Check One)

Property Owner Name & Phone (if different than above): \_\_\_\_\_

Requested date to begin service (minimum 2 days notice required): \_\_\_\_\_

**Application Fee of \$25.00 due at time of application.**

I/We understand that the City of Rice Lake sends a monthly bill for water/sewer and payment must be received by the 15<sup>th</sup> of each month. A 10% late fee will be applied to account balances if payment is not received by the 20<sup>th</sup> of the month. It is also understood that if the account becomes past due, the City will initiate shut-off proceedings according to City Ordinances. If, after proper notification, the balance is not paid in full, water service will be shut off. In order to resume water service, payment in full plus a \$70 reconnection fee will be required. Any delinquent water/sewer balance is subject to certification against the property to the St. Louis County Auditor, for collection with real estate taxes in the following year.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**- - - - - CITY USE ONLY - - - - -**

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Date Application Fee Paid \_\_\_\_\_

New Account Number \_\_\_\_\_

Previous Account Number \_\_\_\_\_

Initial Meter Reading \_\_\_\_\_

Property owner address (if rental): \_\_\_\_\_