

Utility Meeting Minutes
May 21, 2018

The meeting was called to order by Chairman Cindy Endicott at 6:00 p.m. Present for the meeting were Chairman Endicott, Commission members Pegra Cobb and Jayme Heim, Councilor John Goman and Greg Andrews Clerk/Treasurer Joan Jauss, and Joe Jurewicz from MSA. Public: John Werner and Bob Quade.

Approval of Minutes: Jayme made the motion to approve the March 19, 2018 Utility Commission Minutes with a second by Pegra. All vote in favor. Motion passed

Business from the floor: Pegra stated she is continuing to have problems with dogs on the Kingston Road. She called the Sheriff for assistance and he did talk with the dog owners. When she called Gloria, the Animal Control Officer, she was told to catch them or to take a photo. John G. stated if possible take a video.

Correspondence: None

City of Duluth water rate increase: John W. stated no one at the City of Duluth seems to know the rates. This seems to be lost, no one can find the City's request. John W. stated he is going to go to talk with the City of Duluth this week on what is going on.

Kwik Trip meter: Joan asked Joe if he would review the Kwik Trip plans and advise the size and quantity of water meters the City will need to have for their project. Joe stated he has looked over the plans, but something does not seem correct, so he is going to investigate further and get back to Joan.

3rd Ave. South sewer: Joan stated she is still missing one construction easements. A letter has been sent to the resident informing them we still need the easement and the consequences of not signing the easement, have not heard back. Joan is also working with James @ the PFA on the financing for the project. The MPCA has certified the project.

April exceedance: Joan shared a copy of the graph from WLSSD noting we had an exceedance in April. Joe shared a letter which stated the overage is due to snow melt and I&I issues at lift stations three and seven. There are issues on Howard Gnesen and 3rd Ave. S. Joe stated we need to inspect the property on E. Calvary that has the access pipe sticking up, to ensure there is no I&I occurring. Cindy asked if the I&I issues on 5th Ave. S. have been resolved, it was noted nothing has been done. John W. stated we need to check out the integrity of the main and if ok, we will need to inspect the laterals. The inspection needs to be done from the E1 grinder, not the resident's home.

Lateral repair: Joan shared that she received a Gopher One State Locate to replace a lateral on Chicago. The contractor stated they were going to replace a crushed lateral. It was agreed that Joan should investigate if the whole lateral was replaced and if so, we could issue a compliance certification for this residence.

Flat Rate sewer customers: Joan shared that she sent letters to the five flat rate customers inquiring if they would like to install meters on their wells. She stated she did not get any responses.

Utility Map: Joan shared that the utility map does not show four residents on Kolstad Ave. having water. Joe will get the map updated to include.

WLSSD grant: Joe stated when the City is doing the 3rd Ave. S. project he is going to have the engineer map all the sewer manholes, air release, and valves. We will work first the sewer, then water, then roads. Joe will get a task order to the City for this work.

Star Grant: Joe stated this grant is for renting televising equipment, they would not approve purchasing, so we are looking at renting. This would include GIS mapping. The grant has cleared the first approval, now it needs to be approved by NOAA. We will find out more in the fall.

WLSSD I&I plan: Joan shared a copy of the I&I fillable template from WLSSD. Joe stated he has the map with the ten areas/districts on it, he will send to Joan. Cindy suggested we work on trying to fill the blanks and see where we get bogged down. It was agreed for the Utility Commission to meet on June 28th @ 1:00 pm to discuss further.

Next meeting date: The next Utilities meeting is June 18, 2018.

Having nothing further to discuss a motion was made by Jayme to adjourn the meeting with a second by Pegra. All vote in favor. Motion passed.

Respectfully submitted,

Cindy Endicott
Cindy Endicott, Chairman

6-18-18
Date

Joan Jauss
Joan Jauss, Clerk/Treasurer

6-18-18
Date