

Utility Meeting Minutes
June 18, 2018

The meeting was called to order by Chairman Cindy Endicott at 6:00 p.m. Present for the meeting were Chairman Endicott, Commission members Pegra Cobb and Jayme Heim, Councilor John Goman and Greg Andrews, Deputy Clerk Joan Jauss, and Joe Jurewicz from MSA. Public: John Werner, Bob Quade, and Suzanne Herstad.

Approval of Minutes: Pegra made the motion to approve the May 21, 2018 Utility Commission Minutes with a second by Jayme. All vote in favor. Motion passed

Business from the floor: None

Correspondence: Email from Tom Constantini in reference to his water consumption. He found a faucet running and was asking if his water consumption could be reduced. Cindy recommended to not forgive the water consumption as we have not for other residents in the past. If Mr. Constantini's invoice this next month is abnormally high the Commission did approve averaging the cost out over several months. Jayme and Pegra concurred with the recommendation.

City of Duluth water rate increase: John W. stated we should see a rate adjustment in June, there will be no retro-active reduction.

Flushing hydrants: Joan asked Joe if and/or when MSA would like to assist Justin S. on flushing hydrants. Joe stated they are open and to have Justin S. set up a time with Phil at MSA. John G. stated he would like to exercise the valves and find the ones that are not working tested first. Justin S. and Phil can coordinate the date and times. It was agreed to only work on the flushing two days a week until complete.

3rd Ave. South sewer: Joan stated she is still working with the PFA on the funding and Britta from MSA is helping her work with PFA. The project is on hold until the issue with the PFA is settled. The bid has not been awarded to the contractor yet.

Lateral repair: Joan stated she talked with Carlson Duluth and they stated they replaced a five-foot section of the Chicago resident's lateral, not the whole lateral. This is not one we will be able to use for our I&I inspection report.

Televising: Joan asked the Commission what areas they would like to televise this year. It was agreed to televise from lift station one and up Milwaukee Ave. Joan also asked who they would like to use for the televising, it was agreed to use Hydro-Klean the same company that did it last year as everyone was pleased with the quality of work last year. They are to clean E. Calvary before televising but get an alternate bid for cleaning Milwaukee, may have to use less pressure on that line.

Howard Gnesen manhole: John W. asked what the status of the offset manhole is that St. Louis County was going to investigate. Joan stated she had not heard anything lately. John G. stated the last he heard it sounded like they were going to plaster around it. Joan will follow up on it. Joe stated Phil from MSA can come and camera the manhole, so we could get more information if needed.

4033 Martin Road: Joan stated the homeowner stated she was going to be power washing her home and asked if her sewer bill could be adjusted next month as the water would not be going down the municipal sewer system. Joan stated the homeowner took a picture of her meter before and after the house washing. She used 500 gallons. Jayme made a motion to approve forgiving 500 gallons from the resident's sewer bill, with a second by Pegra. All vote in favor. Motion passed.

4033 Martin Sewer line: Joan shared a drawing that the resident had brought in showing her sewer system. The solids go into the septic tanks and the gray water goes into the municipal system, this eliminates the need for a grinder pump. Joe stated this is acceptable and legal, but it is odd. Joan will put a copy of the drawing in the file for future reference.

Utility Map: Joe stated the map is done but MSA was having printer issues, so Joe was unable to bring the updated map.

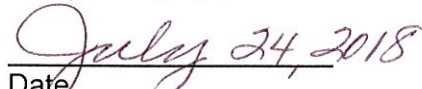
Manhole 131: Joan shared Justin S. took a video of the manhole after this weekend's rains. The lower ring on the manhole is leaking which is new. It is also pumping about every 5 minutes, will need to investigate further what is causing the frequent pumping. John G. stated we will have to have Justin S. repair the manhole this summer.

Next meeting date: The next Utilities meeting for WLSSD I&I is on June 28th at 1:00. The next regular Utility meeting was changed from July 16 to July 24, 2018.

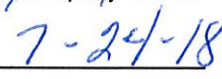
Having nothing further to discuss a motion was made by Jayme to adjourn the meeting with a second by Pegra. All vote in favor. Motion passed.

Respectfully submitted,


Cindy Endicott, Chairman


Date


Joan Jauss, Deputy Clerk


Date