

Utility Meeting Minutes July 24, 2018

The meeting was called to order by Chairman Cindy Endicott at 6:00 p.m. Present for the meeting were Chairman Endicott, Commission members Pegra Cobb and Jayme Heim, Councilors John Goman and Greg Andrews, Clerk/Treasurer Toni Blomdahl and Joe Jurewicz from MSA. Public: Bob Quade and Suzanne Herstad.

Approval of Minutes: Jayme made the motion to approve the June 18, 2018 Utility Commission Minutes and June 28, 2018 I&I meeting minutes with a second by Pegra. All vote in favor. Motion passed

Business from the floor: None

Correspondence: Notice of Exceedance: Toni shared a letter from WLSSD noting the City had another exceedance in June after the heavy rains. John G. stated hopefully after the 3rd Avenue replacement, our I&I will improve.

Review of 2017-2018 I&I Reduction Program: Toni shared a copy of WLSSD's review of the 2017-2018 I&I reduction program report. Cindy stated we did a little worse this time compared to last time as in 2016-2017 we had a total of and in 2017-2018 we had 18 but the City is still compliant. Cindy is wondering why we received an inadequate response to the exceedances, Joe will check with Brandon at WLSSD as we did respond to all letters we received.

3rd Ave. South sewer: Joe stated the project was awarded last night by the City Council. A + Landscaping is hoping to sign the contract next week. Joe shared a memo proposing to extend the substantial completion date to October 15, 2018 and final restoration in 2019, this will be a change order. Joe stated he is going to set up for a preconstruction meeting for late next week. There are 10 homes included in the project but there are two residents that have not signed their easements. Toni will need to send the residents a letter noting they will not be able to stay in their homes once the service is disconnected.

I&I inspection template: Cindy stated at the meeting held on June 28th, the Commission filled out the template and feels we are ready to go with what we have.

I&I model ordinance from WLSSD: Toni shared a copy of the model ordinance we received from WLSSD. Cindy stated WLSSD is recommending we include Section 7 of the model ordinance in Rice Lake's ordinance #25. Cindy would like to compare the two ordinances. Toni shared two estimates she received for lateral inspections, one from Midway Sewer for \$200 per lateral and the other from Hydro Klean for \$800 per lateral. Joe stated the two estimates are not comparable, as Hydro Klean has a camera that televises the main and lateral at the same time, so no one has to go into the home. Midway Sewer does not have such a camera, they have a plumber camera, they need a cleanout to get into the lateral, so they will need to go inside the home to do the work. Joe stated Hydro Klean did 35 laterals and the main in Knife River for \$5,000. Rice Lake will need to look at charging sewer customers a monthly service fee to offset this cost. Joe stated he met with another municipality on this subject and did some calculations and the cost was \$2.00-\$3.00 per household, per month. John G. stated the moneys collected would need to be put into a dedicated fund to be used solely for this purpose. Cindy stated the estimated cost would be approximately \$6,000 which is \$1.67 per month, per resident.

System mapping for I&I: Joe shared a draft map and he suggests we do one area each year, so we can adjust the number every year. Joe stated Eric at MSA is going to be collecting sewer data and tying it to their parcel number, this is part of the WLSSD grant we received. Joe will have Eric stop by next week and show us what he is going to be doing. Joe is recommending we submit to WLSSD a map annually showing what we are going to inspect that year and he will email an overview of what the 10-year map may look like. Joe stated spring is the best time to do lateral inspections.

Next meeting date: The next regular Utility meeting is August 20, 2018.

Having nothing further to discuss a motion was made by Pegra to adjourn the meeting with a second by Jayme. All vote in favor. Motion passed.

Respectfully submitted,

Cindy Endicott
Cindy Endicott, Chairman

Toni Blomdahl
Toni Blomdahl, Clerk/Treasurer

8-18-18
Date

8-17-18
Date