

**COUNCIL MEETING MINUTES**  
**August 13, 2018**

The meeting was called to order at 6:00 pm by Mayor Werner. The Pledge of Allegiance was recited by those in attendance. Present for the meeting: Mayor John Werner; Councilors Suzanne Herstad, Greg Andrews, John Goman, and Bob Quade; Clerk/Treasurer Toni Blomdahl; and the attached list of public.

**PUBLIC DISCUSSION:** Chris James, 3742 Eagle Ridge Road was here to discuss having the City take over Eagle Ridge Road and Eagle Crest Road. Chris stated there are 13 houses on the road and the residents are willing to fix the road, so it meets City specs. John W. went over the requirements for the City to take over a road and noted he would meet with the residents to inspect the road and see what repairs need to be done. John stated we need to make sure the platted road was constructed within the right of way by a survey. John told Chris he can make arrangements with the City Clerk to arrange a time to have the road inspected.

Robert Spindler, 4497 W. Calvary Road stated he has seen St. Louis County Sherriff's Department ticketing drivers on West Calvary Road so the Council's request to the Sherriff's Department worked.

**CORRESPONDENCE:** John W. read the list into record:

WLSSD Generator Bonding update

Arrowhead Regional Development Commission 2019 Levy – Suzanne asked what ARDC does, John W. stated they helped us with our comprehensive plan in 2007. Bob stated MIC is a part of ARDC so anything with roads and connectivity.

General Correspondence – see folder

**CONSENT AGENDA:**

Minutes

July 23, 2018 Council minutes

August 3, 2018 Lift Station 6/7 Removal pre-con minutes

Correction to the May 29, 2018 Council minutes

Executed Claims:

General fund checks – 12708 thru 12753 and 465E

Payroll checks – 1348 thru 1379

Fair Housing Authority – none

Toni noted the May 29<sup>th</sup> meeting minutes said Adam Jones originally but should have been Adam Jensen. Suzanne made a motion to approve the consent agenda with a second by Greg. All in favor. Motion passed.

**COUNCIL REPORTS:**

**John G** stated the irrigation system at the Park's pump froze up, so he called for a few estimates and they were around \$5,000 – 6,000. John stated he found a pump online for around \$2300 and he and Justin S. will install it for a big savings.

**Suzanne** stated she attended the Planning Commission work meeting where they discussed principal use, CUP, IUP, contractor's yard, home business vs home occupation and were working on defining these things. Suzanne stated they also discussed homes under 800 sq. ft. becoming popular now and how to deal with them, but this discussion was tabled for now.

**Bob** stated he attended the DUWAC meeting but did not make it to the MIC meeting last month but will attend on Wednesday. Bob noted there are still rumblings going around about the roundabout, so he will follow up at the MIC meeting.

**Greg** stated he attended the DUWAC meeting last month and City Council discussed they are not interested in MOU, but he thinks we should still attend the meetings. Bob stated we are not officially endorsing but will still attend.

**John W.** stated Neighborhood Night Out was a fantastic success, the Fire Department planned for 300 people but ran out of food in 55 minutes, the weather was good. John stated the demographics are changing to young families with kids and we received good support from area businesses for donations

which will be thanked in the newspaper. John stated there were no complaints from Woodland Days and it will now be changed to Rice Lake Days as it takes place in Rice Lake not Woodland. John stated he is on the LMC Fiscal Committee which sets the agenda for projects at the capital and he will be going down to the next meeting in August. John stated he attended a TIF (Tax Increment Financing) meeting as he told Mike Couri he would keep an open mind about TIFs but his mind is now closed. John stated you need two employees to control and monitor them and the state monitors them. John stated there has been some discussion about a City sales tax, but he is opposed to that as the state will deduct LGA if we impose a sales tax.

**DEPARTMENT REPORTS:**

**Financial Report:** Council received copies of the Financial Report and Revenue and Expense Summary. Toni stated there is \$696,186.64 in general checking after the 1<sup>st</sup> half apportionment.

**Building Department:** Toni read the following report into record as prepared by Carley Hungerford.

Type of Permit Issued	# issued
• Slab	1
• Driveway	1
• Demolition	1
• Deck	2
• Garage	4
• New Home	4
• Plumbing	2
• Siding/Roofing/Windows	6
<b>Total issued</b>	<b>21</b>

Total valuation of projects:	\$	962,312.60
Fines	\$	0.00
Total fees assessed:	\$	6797.25

**Planning & Zoning report:** Toni read the following report into record as prepared by Teresa Koivula.

- Complaints: 3
- Onsite visits: 6
- Zoning Violations abated: 4
- Outgoing correspondence: 3
- Home Business Application Approved: 1
- Christensen Sauna
- Public Hearings: 1
- Approved Rezone to Commercial: Twin Ports Aerial
- City Attorney meeting: 1
- Safety Committee meeting: 1
- GTS Educational Training, Managing Risk: 1

**Public Works:** Toni read the following report into record as prepared by Justin Schendel.

- Picked up equipment for culvert trailer. Chains, taillights, hitch coupler, wheel jack and straps.
- Brought culvert trailer to Ted Spencer's to have trailer tongue straightened and strengthened.
- Removed broken lugs from culvert trailer and replaced. Removed both hub bearings, cleaned, re-packed and re-installed.
- Changed filters in air exchanger at City Hall.
- Attended monthly safety meeting.
- Exercised Booster station pumps as required.
- Exercised gas monitor as required.
- Re-calibrated confined space gas monitor.

- Replaced Billy's posting box glass with clear plexiglass.
- Assisted MRWA with replacing foot seals on Hydrant # 71.
- UHL replaced fan motor assembly in Heat recovery ventilator at Public Works.
- Performed an emergency flush for Kwik Trip on Hydrant #82.
- Located all curb Stops on 2nd Avenue North, Homecroft Lane, Raymond, Milwaukee, Austin, Mather and Chicago Ave. This was done to avoid possible collision during mowing ditches.
- Assisted Justin A. with pushing back material on Gothenberg Road.
- Attended Line tracing training class in Annandale, MN.
- Used loader and forks to load old city hall safe onto John Goman's trailer.
- Unloaded new park tables via loader and forks.
- Finished posting box and reinstalled at Billy's bar and grill.
- Used truck hoist to pull 2 signs from Gothenberg Road.
- Used truck hoist to pull Pierson Road sign.
- Greased Loader.
- Picked up flags and marking paint from Viking industrial.
- Drove old batteries from Firehall to Batteries Plus.
- Responded to 2 possible water leaks with Darrel Johnson at 4857 East Nelson and 4296 West Calvary.
- Called in 2 locates. Pierson Road sign and road construction at the end of Mather Road.
- Picked up safe from riverside and delivered to Pubic works.
- Picked up filing cabinet from Family of God Church and delivered to Public works.
- Setup irrigation system at Park. Could not start system due to pump failure.

John W. stated the safe and filing cabinet are for the Rice Lake Historical Society for documents and photos to be kept at Public Works.

**Road and Bridge:** Toni read the following report into record as prepared by Justin Aleshire.

- Cleaned and maintained the Public Works shop.
- Picked up items that we needed from the previous safety meeting (new wiring, lights and jack for the culvert trailer).
- Sanded and prepped the culvert trailer for new paint.
- Uncovered buried manholes on Milwaukee Ave so Hydroclean could clean and tv the utility lines.
- Hauled multiple loads of pit run and class 6 gravel to the Gothenburg project.
- Picked up the ditch mower from Ziegler Cat and cut grass.
- Followed up with the guys who were applying chloride to all the dirt roads making sure they were properly saturated.
- Replace the Pierson Rd street sign with a new sign post.
- Drove down to Allendale MN with Justin S to complete line tracing class.
- Lowered all the new no parking signs on the Rice Lake Dam Road to the proper height requirements.
- Added 20/30 feet of gravel to the Mather Rd. so that the fire hydrant can easily accessible.
- Greased and maintained all equipment in the shop.
- Clean and take out trash around the park.
- Started going through and brushing all the roads before winter.

**Fire Department:** Chief Niemi read the following report into record.

**Total Calls:**

- July total calls responded to was 19.
  - 12 Medicals
  - 2 Brush Fires
  - 2 Powerline Hazards
  - 1 Carbon Monoxide
  - 1 Electrical Fire

- o 1 10-52 Car Accident

**Water Usage**

- No water usage above normal consumption

**Total Number of Hours Volunteered by All Members**

- July Total Hours Volunteered 664 hours

**Fundraisers**

- Woodland Days Raffle Fundraiser
- Red Run 5k

**Grants**

- Walmart Foundation
- Compeer Financial

**Diesel Exhaust Removal Issue**

- Ward Diesel NO SMOKE Filter
- Cost per unit if purchasing 5 units is \$8,740 or \$43,700. Cost savings of approximately \$25k from a permanent fixed removal system.
  - o 4 of our fire trucks would be using a system where the filter needs to be changed approximately every 4 years at a cost of \$295 per filter
  - o Our new engine would be a permanent filter
  - o They also have a filter system for gas engines as well which would be the same quoted price.
- Constant filtration protection in hall and on scene
- Freedom to move apparatus around to different bays as needed
- No maintenance/repair costs needed to a permanent system

Mark stated he has been doing some research on diesel exhaust removal filters as many departments are using them especially in California where their regulations are stricter. Mark noted these are cheaper then doing a permanent fixed system in the building. John W. stated we have two gas trucks and noted there is back pressures which can damage muffler and other systems and he wanted to know who installs them. Mark stated the company installs them and they warranty their equipment and it won't affect our trucks manufacturer's warranty. Suzanne asked if we would need to purchase new ones for any new trucks we get. Mark stated they are exhaust size specific, so we would probably need a new one for new trucks. John G. asked if we would still need an air exchange system for the building. John W. stated we probably do as every building should have one, but it would not have to be as elaborate.

Mark stated he asked PERA to do another cost analysis because Council had agreed to raise the benefit level to \$2300 in January of 2018 and we were still funded at 105%. Mark noted if we raised the level to \$2800, we would still be funded 114%. Greg stated anything over 100% is money just sitting there and not going to the volunteers who earned it. Suzanne made a motion to amend the previous resolution to raise the benefit level to \$2800 effective 1-1-2019 with a second by Greg. John W. stated he is concerned with not having enough money to cover it if something happens. Suzanne stated in January we were okay with a 5% cushion and now we have 14% cushion, so she is okay with it. All vote in favor. Motion carried.

**Animal control:** Toni read the following report into record as prepared by Gloria Dallum.

- Hours worked 15.05
- Miles driven 42
- Licenses Issued 8
- License fees collected \$17
- Fines issued \$150
- Dogs to kennel 0
- Dogs to pound 0

**Utilities Commission report:** Toni read the following report into record.

- Finalized PFA documents and contract for Lift Station 6 and 7 removal.

- Working on I&I model ordinance and template along with a mapping system for inspections.
- Discussion was had on June sewer exceedance, appears to be an issue from the heavy rainfalls.

**Sherriff:** None

**Sewer and water report:** In Council's packet

**NEW BUSINESS:**

**Gambling Permit for Paisley Forsell Benefit:** Toni shared with the Council a gambling permit we received for a benefit being held at the Other Place. Suzanne made a motion to approve the permit with no waiting period with a second by John G. All vote in favor. Motion carried.

**Coalition of Greater Minnesota Cities dues increase:** John W. stated he spoke with CGMC and they noted this was the normal increase for the 2<sup>nd</sup> year in the coalition. John stated he doesn't think we need to do the voluntary assessment for Environment Action Fund and the Council agreed. Suzanne asked about their annexation stance. John W. stated Minnesota doesn't allow townships to have a voice and LMC probably lobbies for cities annexation rights as well. Greg made a motion to pay the dues for 2019 with a second by Bob. All vote in favor. Motion carried.


**UNFINISHED BUSINESS:** John W. stated the next budget meeting will be August 15<sup>th</sup> at 3:00 pm.

John W. stated Jayme Heim has agreed to head up the Citizen Census Committee to make sure everyone is counted. John stated the census affects funding for the next 10 years.

Bob stated someone thought the Arnold School trophy case was at the North Fire Hall. Mark stated he hasn't seen it, but we can look for it if we would like to.

**Motion for Adjournment:** Having nothing further to discuss, Suzanne made a motion to adjourn the meeting with a second by John G. Mayor Werner adjourned the meeting.

Respectfully submitted,

  
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John Werner, Mayor

  
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Toni Blomdahl, Clerk/Treasurer

8-27-18  
Date

8-24-18  
Date

City Council Meeting  
 Date: August 13, 2018

	Name:	Address:	phone and/or email address:	X-speak
1	<i>James Kern</i>	<i>Kingsbury Rd</i>		
2	<i>Walter Schelle</i>	<i>5336 45th St</i>		
3	<i>Robert Dindler</i>	<i>Calumet Rd</i>		
4	<i>Franklin</i>	<i>Hobbes</i>		
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