

**Utility Meeting Minutes
September 17, 2018**

The meeting was called to order by Chairman Cindy Endicott at 6:00 p.m. Present for the meeting were Chairman Endicott, Commission members Pegra Cobb and Jayme Heim, Councilor Greg Andrews, Clerk/Treasurer Toni Blomdahl and Engineer Joe Jurewicz from MSA. Public: Bob Quade, John Werner, and Suzanne Herstad.

Approval of Minutes: Pegra made the motion to approve the August 20, 2018 Utility Commission Minutes with a second by Jayme. All vote in favor. Motion passed

Business from the floor: None

Correspondence: Toni presented the Commission with a letter from Warren Turman requesting an adjustment on his water bill, as it was much higher than normal, probably due to a toilet running. The Commission agreed they would like to be able to give Mr. Turman an adjustment but the City must pay for the water, and that is not our policy so we really can't forgive the bill. The Commission agreed they would be willing to make payment arrangements with Mr. Turman if he is not able to pay the balance in full and spread the bill out over several months. Toni will contact Mr. Turman and let him know.

East Calvary Water Main Project: Cindy stated the public informational meeting went well and the resident's questions and concerns were addressed. John W. stated Chicago Ave. must be asphalted if we receive the state money as that is a requirement from the state. Joe stated he will follow up with Minnesota Power and CenturyLink regarding the utility poles in the right-of-way.

Sewer Ordinance #25 Proposed Amendments: Toni presented the Commission with the proposed amendments to Sewer Ordinance #25 which incorporated the lateral inspections performed by the City in order to comply with WLSSD's new regulations. The Commission agreed to recommend the amendments to City Council. Toni stated the Council will be presented with the Ordinance amendments at their October 8th meeting, as the proposed amendments need to be posted for 10 days prior to Council decision.

Construction Specifications Ordinance #38 Proposed Amendments: Toni presented the Commission with the proposed amendments to Ordinance #38. Joe stated he updated the standard specifications to encompass MN Rural Water's tracer wire specs and added clean out requirements. The Commission agreed to recommend the amendments to City Council. Toni stated the Council will be presented with the Ordinance amendments at their October 8th meeting, as the proposed amendments need to be posted for 10 days prior to Council decision.

Next meeting date: The next regular Utility meeting is October 15, 2018.

Having nothing further to discuss a motion was made by Jayme to adjourn the meeting with a second by Pegra. All vote in favor. Motion passed.

Respectfully submitted,



Cindy Endicott, Chairman

10-15-18
Date



Toni Blomdahl, Clerk/Treasurer

10-12-18
Date