

# Rice Lake Small Business CARES Act Grant Application

APPLICANT DATA		
Business name	Phone number (include area code)	
Business address	City, state, zip	
Name of principal no. 1	Name of principal no. 2	
Home address	Home address	
City, state, zip	City, state, zip	
Home phone (include area code)	Home phone (include area code)	
Type of business	<input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership	
Date established	New business	Existing business
SIGNATURES		
<p>I declare that any statement in this application, or information provided herein is true and complete to the best of my knowledge. The attached Tennessee Warning has been read and signed and is included as an integral part of this application. By signing, I understand that this application may be provided to the Rice Lake City Council, a public decision-making body. In addition, the entire contents of this application may be considered public information that must be provided to the public upon request. Information disclosed will only be to the extent necessary to comply with the law. For additional information, see the Data Practices Advisory on the last page of this grant application.</p>		
By	Title	Date
Attest	Title	Date
EMPLOYMENT IMPACT		
March 1, 2020 jobs: PART TIME _____ FULL TIME _____ equals, total jobs _____.		
Existing (retaining) jobs: PART TIME _____ FULL TIME _____ equals, total jobs _____.		

## CARES Act Grant Applicants – answer the following:

1. Share with us detailed information regarding how your business has been negatively affected by the disaster and what your needs are.
  
2. Have you incurred necessary expenditures due to the public health emergency with respect to COVID-19? If yes, please explain what they were and why they were necessary. (attach additional sheets if necessary)

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3. Were these expenses incurred during the period that begins on March 1, 2020 and ends on December 30, 2020? (Please provide proof of payment for these expenses)
4. What changes have you made to your business to stay viable during the pandemic?
5. What is the grant amount you are requesting? (up to \$10,000)

**THE BELOW QUESTIONS ARE NOT REQUIRED, JUST INFORMATIONAL. YOU MAY BE ELIGIBLE FOR FEDERAL OR STATE GRANT/LOAN PROGRAMS.**

6. Have you applied for EIDL (Emergency Injury Disaster Loan) online? If not, why?
7. Have you applied for PPP (Paycheck Protection Program) with your bank? If not, why?
8. Have you applied for SBEL (MN DEED Small Business Emergency Loan) with Northland Foundation or Entrepreneur Fund? If not, why?

#### **Required Attachments:**

- Invoices and/or receipts of incurred expenses
- Tennessen Warning

#### **Agreements**

On behalf of the undersigned individually and for the applicant business: I declare that the information in this application is accurate, and I will agree to provide additional financial verification, if requested.

**I acknowledge that the City of Rice Lake has the right to accept or deny any application based on available funding and the CARES Act requirements.**

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Applicant's Signature

Date

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Applicant's Name (Printed)

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Applicant's Title

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

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## DATA PRACTICES ADVISORY (Tennessee Warning)

As an applicant for financial assistance from the City of Rice Lake you are being asked to provide information which will be used in consideration of your application. The purpose and intended use of this request is to obtain information to permit the City to evaluate your eligibility and need for the financial assistance available through the CARES Act Fund. You are being requested to sign the grant application and submit information and documents to be considered for a grant. You are not legally required to provide any information requested by the City. However, if the requested information is not furnished, your application will not be processed, and a grant will not be considered.

The data you are being asked to provide is defined under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Under the Data Practices Act, some of this data is classified as public data; the remaining information is classified as private or confidential. Private and confidential data is available only to you and City officials with a bona fide need to know such information to process and make a decision on the approval of your application. Public data is available to anyone requesting it and consists of all data furnished in the application process that is not designated private or confidential. If a grant is approved, most of the information supplied by you may become public and may be conveyed to third parties.

I have read and understand the above information regarding my rights as a subject of government data.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Signature and Title (if signing on behalf of entity)